



## SRI RAMKRISHNA SARADA VIDYA MAHAPITHA

[ GOVT. AIDED GENERAL DEGREE COLLEGE ]

*Affiliated to the University of Burdwan*

P.O. KAMARPUKUR, DIST. HOOGHLY, PIN—712612

NAAC ACCREDITED 2<sup>ND</sup> CYCLE

Meeting No– 4  
Place: Principal's Chamber

Date: 10-08-2023  
Time: 1.00 pm

### IQAC Meeting Resolution

Proceedings of the IQAC Meeting of Sri Ramkrishna Sarada Vidya Mahapitha held in the Principal's Chamber on 10-08-2023 at 1.00pm. This was a composite meeting comprising all the members, both internal and external, of the reconstituted IQAC end of 2022.

#### Members Present

Prof. Dr. Mausumi Ghosh (Principal)  
Prof. Dr. Arundhuti Sur (IQAC Coordinator)  
Sri Jagabandhu Ghosh  
Prof. Jayanto Ghosh  
Prof. Babusona Sarkar  
Prof. Dr. Sanjib Giri  
Prof. Saumya Bose  
Prof. Soma Ghosal  
Prof. Dr. Anik Kr Saha  
Sri Santinath Karfa  
Sh. Biswanath Das Chowdhury (Non-Teaching member)  
Swami Prabuddhananda Ji Maharaj  
Sri Samaresh Bandyopadhyay  
Prof. Subash Ch. Dey  
Dr. Bireshwar Ballav  
Student Representative, Ankita Dutta

Prof. Dr. Mausumi Ghosh, Principal, SRSVM, was in the Chair.

**Resolution No. 1 :** The Members of the IQAC unanimously agreed upon the need for more MOUs and Collaborations keeping in view the requirement for increased academic interactions. The Principal of the College informed the members about the existing MOUs and Collaborations with three neighbouring colleges, namely, AKPC, Raja Rammohan Roy and Kabi Kankan Mukundaram Mahavidyalaya. Madam further informed the house regarding an impending MOU to be signed between Asia for Global Affairs, Kolkata, a research oriented think tank. Swami Prabuddhananda Ji Maharaj and Sri Samaresh Bandyopadhyay invited the IQAC faculty members for a visit to the campus of Sri Ramakrishna Vivekananda Mission and deliberate the prospective areas for collaboration with RVM, keeping their training activities in view.

Dr. Bireswar Ballav also proposed several community health services that could be organized with the students of the College as volunteers. He also endorsed a proposal for initiating a health unit in the College and added that some of the student volunteers would be given basic training in first aid to make them competent in competing as health workers, if they so desired, in the future.



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**Resolution No. 2 :** The Members of the IQAC unanimously agreed that keeping in view the diminishing government grants and the burgeoning requirements of infrastructure and other development activities in the College, donations in physical forms like book shelves, books etc. could be encouraged. Prof. Jayanto Ghosh further proposed the need for an active alumni corpus for the development works in the College.

**Resolution Nos. 3 & 4:** The Members of the IQAC unanimously agreed that the deliberative meeting on NEP Syllabus and workload of teachers under NEP would be discussed in detail by the Academic Committee.

**Resolution Nos. 5:** The Members of the IQAC unanimously agreed that Notification for Mentors in the website of the College would be undertaken once the Roll Nos. are allotted and groups would be created in sequence of the Roll Nos.

**Resolution 6(a):** The Members of the IQAC unanimously agreed that the College has decided to disburse an amount from the prize money of the YPC to the participating team of both the YPC candidates and the participating members of the quiz team. The amount to be disbursed is to be decided by the IQAC, SRSVM, YPC achievers Rs. 2000/- per participant and Rs. 1000/- per member of the quiz team.

**Resolution 6(b):** The Members of the IQAC unanimously agreed that incentives to outstanding candidates in academics in the College would be given. Prof. Arundhuti Sur and Prof. Jayanto Ghosh, volunteered to sponsor the prizes to be given to the students of Semester VI for their outstanding result.

**Resolution 6(c):** The Members of the IQAC unanimously agreed that keeping in view the requirements of the Green Audit, an environment committee of the College with four teacher members and such requisite number of students as prescribed by the expert from Burdwan University on Green Audit will be duly constituted.

**Resolution 6(d):** The Members of the IQAC unanimously agreed that the IQAC would organize the first lecture in the lecture series on students' motivation on 17.08.2023. It was also decided that the lecture would be delivered by Swami Prabuddhananda Ji Maharaj.

**Resolution 6(e):** The IQAC unanimously resolved to take the necessary measures for initiating the fixation process of Prof. Jayanto Ghosh, Assistant Professor in English, from Grade 3 to Grade 4 (Associate Professor) post screening.

The meeting ended with a thanks to the Chair.

*Arundhuti Sur*  
10/08/23  
IQAC Coordinator  
Sri Ramkrishna Sarada Vidya Mahapitha  
Kamarpukur, Hooghly

*Mukherjee* 10.08.23  
Principal  
Sri Ramkrishna Sarada Vidyamahapitha  
P.O.-Kamarpukur, Dist.-Hooghly





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Meeting No- 2  
Mode of meeting: Online

Date: 31-08-2023

Time: 8.00 pm

### IQAC Meeting Resolution

Proceedings of the urgent online IQAC Meeting of Sri Ramkrishna Sarada Vidya Mahapitha held online on 31-08-2023 at 8.00pm.

#### Members Present

- Prof. Dr. Mausumi Ghosh (Principal)
- Prof. Dr. Arundhuti Sur (IQAC Coordinator)
- Prof. Jayanto Ghosh
- Prof. Dr. Md. Faruque
- Prof. Dr. Sanjib Giri
- Prof. Saumya Bose
- Prof. Soma Ghosal
- Prof. Dr. Anik Kr Saha
- Sh. Biswanath Das Chowdhury (Non-Teaching member)

Prof. Dr. Mausumi Ghosh, Principal, SRSVM, was in the Chair.

#### **Agenda No.1:** Submission of AQAR

**Resolution No. 1 :** The Members of the IQAC unanimously agreed upon the submission of the backlog AQARs of the period, 2019-2020, at the earliest possible. Dr. Arundhuti Sur, IQAC Coordinator was entrusted with the due responsibility.

#### **Agenda No.2 :** Preparation of a seminar organized by Ministry of Culture, GOI and The Institute of Social and Cultural Studies.

**Resolution No. 2 :** The Members of the IQAC appreciated Prof. Shubham Amin's proposal for conduct of a National Seminar on India's Freedom Movement, to be organized by the College in collaboration with the Ministry of Culture, GOI and The Institute of Social and Cultural Studies, commemorating the Azadi ka Amrit Mahotsav, 75 years of India's independence. The date of the Seminar was decided as 02-09-2023. Topic: Unsung Heroes and Unheard Events of Indian Freedom Movement.

The meeting ended with a thanks to the Chair.

*Arundhuti Sur*  
31/08/23  
IQAC Coordinator  
Sri Ramkrishna Sarada Vidya Mahapitha  
Kamarapurkur, Hooghly

*Mausumi Ghosh* 31.08.23  
Principal  
Sri Ramkrishna Sarada Vidyamahapitha  
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NAAC ACCREDITED 2<sup>ND</sup> CYCLE

Meeting No- 3  
Place: NAAC Room

Date: 18-01-2024  
Time: 2.00 pm

### IQAC Meeting Resolution

Proceedings of the IQAC Meeting of Sri Ramkrishna Sarada Vidya Mahapitha held on 18-01-2024 at 2.00pm.

#### Members Present

Prof. Dr. Mausumi Ghosh (Principal)  
Prof. Dr. Arundhuti Sur (IQAC Coordinator)  
Sri Jagabandhu Ghosh  
Prof. Jayanto Ghosh  
Prof. Babusona Sarkar  
Prof. Subham Amin  
Prof. Dr. Sanjib Giri  
Prof. Saumya Bose  
Prof. Soma Ghosal  
Prof. Dr. Anik Kr Saha  
Sri Samaresh Bandyopadhyay  
Prof. Subash Ch. Dey  
Student Representative, Ankita Dutta

Prof. Dr. Mausumi Ghosh, Principal, SRSVM, was in the Chair.

**Agenda No.1:** Confirmation of the resolutions of the last meeting held on 31/08/2023

**Resolution No. 1 :** The Members of the IQAC unanimously confirmed the resolutions of the online meeting held on 31/08/2023.

**Agenda No.2 :** Submission of AQAR 2020-2021

**Resolution No. 2 :** The Members of the IQAC were duly updated by the IQAC Coordinator regarding the submission of AQAR 2020-2021. The members were informed that the same was a backlog from the tenure of the previous IQAC coordinator and the then TIC.

**Agenda No.3 :** Commencement of NPTEL courses

**Resolution No.3 :** The Principal of the College updated the IQAC members regarding the College being registered as the NPTEL local chapter. The initiative has been taken by Dr. Animesh Mahata, Assistant Prof. in the Department of Mathematics. The students of the College can now enrol for the SWAYAM courses that would be made compulsory from the next academic session. The House endorsed the recommendations of the IQAC regarding the NPTEL and the name of Dr. Animesh Mahata as SPOC.





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**Agenda No.4 :** Expediting the Pay Fixation of the CAS candidates

**Resolution No.4:** The IQAC members approved the initiative for expediting the process for pay fixation of the CAS candidates of the College.

**Agenda No.5 :** Increase in the number of MOUs and Collaborations

**Resolution No.5 :** The IQAC members unanimously agreed upon the need to increase the number of MOUs with Colleges and other organisations as per the requirement of NAAC. The College already has in place 6 MOUs with neighbouring colleges and other research bodies. Each of the IQAC members agreed to actively take the initiative to enhance and add to the number of functional MOUs. The faculty members who volunteered to take the initiative included the following:

Prof. Jayanto Ghosh

Prof. Subham Amin

Dr. Md. Faruq

Prof. Saumya Bose

Dr. Sanjib Giri

Dr. A. Sur

The proposal of Dr. A. Sur for holding an annual Quiz Competition amongst the Colleges under MOU with SRSVM was also duly endorsed by the house.

**Agenda No.6 :** Organising a Meeting with the registered alumni for an Annual Alumni Meeting

**Resolution No.6 :** The IQAC members unanimously agreed upon the need to actively engage the alumni association of the College with the various activities in the College. This was in view of the NAAC requirements for an active alumni association. The IQAC local member, Prof. Subhas De, an alumni of the College himself, agreed to take the initiative to organize an alumni association meeting with the College as the venue within the 15<sup>th</sup> of February, 2024.

**Agenda No.7 :** Initiating the process for increasing College publications

**Resolution No.7 :** The IQAC members agreed that the College will bring out two publications, one in Bengali and the other in English, with contributions from all the teaching staff of the College. The Publications Committee of the College Teachers' Council was sought to be activated in this regard.

**Agenda No.8 :** Organizing a Students' Awareness Programme regarding ERP portal

**Resolution No.8 :** The IQAC members unanimously agreed the need for conduct of a Students' Awareness Programme regarding ERP portal. This was of utmost importance keeping the conduct of Add-on courses and Certificate courses through the portal. The members also unanimously accepted the proposal of the IQAC Coordinator, Dr. Arundhuti Sur, for uploading the students' attendance on the ERP portal as also the questions for Internal Assessments in the College.

**Agenda No.9 :** Decision regarding joining the Add on/Certificate courses to be made compulsory for all students

**Resolution No.9 :** The members endorsed the proposal of the NAAC Coordinator, Prof. Jayanto Ghosh, that it would be mandatory for the students of the College to enrol in an Add on/Certificate course from the next semester onwards. The process would commence during the students' registration process in the College office.



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**Agenda No. 10:** Expediting the process for completion of Academic Audit and Green Audit

**Resolution No. 10:** The IQAC Coordinator and the NAAC Coordinator emphasized upon the timely completion of Academic Audit and Green Audit in the College. The proposal for an Assistance Committee to expedite the process was deliberated upon by the members. An Assistant Committee comprising the following members was suggested:

Prof. Konika Mondal  
Prof. Arka Chowdhury  
Prof. Akram Ali  
Dr. Subhajit Paul  
Dr. Nitu Jaiswal

**Agenda No.11 :** Increasing the number of Seminars/Workshops for the Teaching/Office Staff of the College

**Resolution No.11 :** The members of IQAC agreed upon the need to increase the number of workshops for the non-teaching members of the College.

### Miscellaneous:

- Prof. Subham Amin informed the members of IQAC that a Memorial Lecture in the name of the Founder of the College, Dr. Bimalakanta Mukhopadhyay, would be organized every year to commemorate the Foundation Day of the College.
- It was also proposed that a Student of the Year Award for both the Science and Arts streams would be instituted based on the following criterion:  
Academic record; attendance; conduct in College; participation in co-curricular activities;
- It was decided that a website orientation programme would be organized to enable the faculty members to review the uploads and updates on the College website.

The meeting ended with a thanks to the Chair.

*Arunabhuti Sam* 18/01/2024  
IQAC Coordinator  
Sri Ramkrishna Sarada Vidya Mahapitha  
Kamarpukur, Hooghly

*Principal* 18.01.24  
Principal  
Sri Ramkrishna Sarada Vidyamahapitha  
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Meeting No- 4  
Place- NAAC Room

Date: 02-04-2024  
Time: 2.00 pm

### IQAC Meeting Resolution

Proceedings of the IQAC Meeting of Sri Ramkrishna Sarada Vidya Mahapitha held on 02-04-2024 at 2.00 pm.

#### Members Present

Prof. Dr. Mausumi Ghosh (Principal)  
Prof. Dr. Arundhuti Sur (IQAC Coordinator)  
Sri Jagabandhu Ghosh  
Swami Prabuddhananda Ji Maharaj  
Sri Samaresh Bandyopadhyay  
Prof. Subash Ch. Dey  
Prof. Jayanto Ghosh  
Prof. Dr. Md. Faruque  
Prof. Dr. Sanjib Giri  
Prof. Saumya Bose  
Prof. Soma Ghosal  
Prof. Dr. Anik Kr Saha  
Sri Santinath Karfa  
Student Representative, Ankita Dutta  
Prof. Dr. Kanika Mondal (Invitee Member)  
Prof. Dr. Subha Samanta (Invitee Member)  
Prof. Dr. Ishani Das (Invitee Member)

Prof. Dr. Mausumi Ghosh, Principal, SRSVM, was in the Chair.

**Agenda No.1:** Confirmation of the resolutions of the last meeting held on 18/01/2024

**Resolution No. 1 :** The Members of the IQAC unanimously accepted the resolutions of the last meeting held on 18/01/2024 and appreciated the submission of the pending AQARs.

**Agenda No.2:** Submission of AQAR 2021- 2022 & 2022-2023

**Resolution No. 2 :** The Members of the IQAC unanimously agreed upon the need for submission of AQAR 2021- 2022 & 2022-2023. It was decided that these AQARs would be submitted after the conduct of Financial Audits.

**Agenda No.3:** Function of MoUs and Collaborations

**Resolution No. 3:** The members agreed the need for organizing more seminars and faculty exchanges to make the MoUs and Collaborations effective and functional. It was also decided that a MoU Coordinator would be appointed to prepare the list of activities to be undertaken by the Departments and the same will be duly supervised by the Departments.



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**Agenda No.4:** Preparation of Academic Audit and Green Audit

**Resolution No. 4:** The members unanimously agreed that a date for the Academic and Green Audit would be finalized after the 15<sup>th</sup> of April. There would be a mock audit conduct by IQAC around the 18<sup>th</sup> -23<sup>rd</sup> of the month with a visit to the respective Departments.

**Agenda No. 5:** Process of Students' Satisfactory Survey

**Resolution No.5:** The members acknowledged the upload of the Students' Satisfactory Survey analysis on the College website. It was also agreed that SSS would be conducted through ERP for the session 2023-24 during form fill-up.

**Agenda No. 6:** Student's Participation in N-List Programme

**Resolution No. 6:** In acknowledgement of the Librarian, Smt, Piu Mukherjee's proposal for Student's Participation in N-List Programme, it was agreed that the list of the students would be provided by the respective Departments for the conduct of a workshop on the use of N-List

The meeting ended with a thanks to the Chair.

*Arunshuti Sin*  
02/04/24

IQAC Coordinator

Sri Ramkrishna Sarada Vidya Mahapitha  
Kamarpukur, Hooghly

*Mukherjee* 02.04.24

Principal

Sri Ramkrishna Sarada Vidyamahapitha  
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Meeting No- 5  
Place- NAAC Room

Date: 26-06-2024

Time: 2.00 pm

### IQAC Meeting Resolution

Proceedings of the IQAC Meeting of Sri Ramkrishna Sarada Vidya Mahapitha held on 26-06-2024 at 2.00 pm.

#### Members Present

- Prof. Dr. Mausumi Ghosh (Principal)
- Prof. Dr. Arundhuti Sur (IQAC Coordinator)
- Prof. Jayanto Ghosh
- Prof. Dr. Md. Faruque
- Prof. Soma Ghosal
- Prof. Dr. Anik Kr Saha
- Prof. Dr. Babusona Sarkar
- Prof. Dr. Shubham Amin
- Smt. Piu Mukherjee

Prof. Dr. Mausumi Ghosh, Principal, SRSVM, was in the Chair.

**Agenda No.1:** Confirmation of the resolutions of the last meeting held on 02/04/2024

**Resolution No. 1 :** The Members of the IQAC unanimously accepted the resolutions of the last meeting held on 02/04/2024 and appreciated the submission of the pending AQARs. IQAC Coordinator, Dr Arundhuti Sur informed the Members about

1. Effective MoUs with a regular faculty exchange programme being put in place and also training for the library staff member of a MoU College.
2. Completion of internal Academic audit of the Departments and the process to be initiated for the Academic and Green Audit programme to be completed.
3. Immediate update of the students' satisfaction survey report through ERP.

**Agenda No.2:** Plan of Action for the next academic session 2024-2025

**Resolution No. 2 :** The Members of the IQAC unanimously agreed upon the following Plan of Action for the next academic session, 2024-25.

- a) Purchase of Library Books and allocation of funds for the same.
- b) Workshop on orientation of students on accessing and using e-databases like N-List
- c) Increase in the number of add on /certificate courses.
- d) Orientation programme on Code of Conduct, Library, Green Campus, Value Education and NEP.
- e) Implementation of Solar Light project
- f) Gender Audit & Energy Audit
- g) Increase in the number of smart class rooms
- h) Regular meeting of Mentor-Mentee to be arranged



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- i) Organize functional Cultural and Sports clubs viz. Music Club, Dance and Drama Club, Cine Club, Debate Club, Photography Club et al.  
Science and Eco Club to be made functional
- j) Implementation of a Computer Lab

**Agenda No.3:** Conduct/Initiate Certificate Course and Add on Courses

**Resolution No.3:** The Members of the IQAC unanimously agreed upon the need to conduct/initiate certificate courses and add on courses. Each Department was urged to take the initiative in the matter and it was duly resolved that the course titles provided by the departments would be formally approved by the GB of the College.

### **Miscellaneous:**

- i) The IQAC members duly approved the need for initiating MoUs with Industry and Industry Associations
- ii) The IQAC members duly approved the need for initiatives regarding approval for research projects and grants for research projects from whichever source applicable.
- iii) The IQAC members agreed to initiate an academic grant for paper presenters of the College in International Seminar/Conference/Workshop. The Principal was requested to take necessary action in this regard.

The meeting ended with a thanks to the Chair.

*Arun Chuti Sam*  
26/6/24  
IQAC Coordinator  
Sri Ramkrishna Sarada Vidya Mahapitha  
Kamarpukur, Hooghly

*Principal*  
26.06.24  
Principal  
Sri Ramkrishna Sarada Vidyamahapitha  
P.O.-Kamarpukur, Dist-Hooghly